

## Technical Information Form Instructions

Please provide clear and complete information and documents for each proposed product your company is bidding for.

1. Bidders should fill out the tabs in this file and submit this form in Excel with unlocked cells.
2. Tab "Product List" shall be used by the Bidder to provide technical information of products. Only blank cells shall be filled with product relevant information.
3. To enable product identification for medical devices, it is essential to indicate and accurate Manufacturer's **Product Code** in column "BO" of tab "Product List".
4. The "Medical Devices" and "Pharmaceuticals" sheets shall be used by the Bidder to provide their **own** detailed specifications for specific products they are offering.
5. Bidders are **not allowed to copy and paste UNFPA generic specifications or to use general statements like:** "offer as per specifications", "comply", "offered as requested", "as per requirement", "yes, but different pack size instead - pack of 1000" or similar general statements/information. Similar statements might invalidate the bid. Deviations between this sheet and product literature (e.g, manufacturer brochures/webpage) may invalidate the bid. Bidders should include their corresponding specification to each item they have quoted in each line in the column named " Bidders Technical Specification of the Offered Product" in the "Medical Devices" and "Pharmaceutical" sheets.
6. In instances where a Bidder submits products whose attributes differ slightly from the specifications, Bidders should highlight these deviations in bold/red in the text. Products that meet all UNFPA's specifications will be given priority.
7. This technical sheet will be used for technical evaluation purposes and the specifications will be used in UNFPA's catalog and for Pre-shipment inspections, when required. It is the bidding party's responsibility to ensure all information is truthful and accurate. Misrepresentations might invalidate the bid.
8. For sale and distribution of regulated products such as drugs and medical devices, the bidder is required to have a license to sell, stock, exhibit or offer for sale or distribute in the respective country. The bidder shall provide all these information in the questionnaire. Please fill the "supplier details" tab.
9. All documents such as registration, license, quality certifications submitted by bidders shall be current and valid.





**Important guidance to bidders:**

Kindly pay attention to complete the below information as per the specifications confirmed by the manufacturer and yourself.

1. Complete every single row following the model of UNFPA technical specifications. Example is provided on row 3.
2. If possible, highlight all differences or deviations between offered product and UNFPA specifications with a different color font.
3. The technical specifications declared here shall be the true reflection of the device.
4. Evidence or proof of compliance to bidders specifications of all items must be accompanied with the bid response. (please do not attach any pictures/documents in this file). It is very important that photographs of products from various angle shall be provided by the bidder with bid response.

**Notes:**

- If there is a deviation between this information and the supplied device, this will create a PSI discrepancy and initiate a potential 'Change of Specification' process (part of supplier's performance evaluation).  
If you have comments for UNFPA, please write them in column E. Do not type phrases such as 'confirmed' or 'as per catalog' in this column D.

Bid Item No.	UNFPA Item Description	UNFPA Detailed Technical Specifications	Bidders Technical Specification of the Offered Product	Bidders Comments
1	Bed, labour delivery, with accessories unit	<p><b>Product description:</b> Bed/labour delivery, with accessories</p> <p><b>Specifications:</b> Bed/labour and delivery, 2 or 3 sections. All sections fit with padded mattresses, entirely detachable from bed for easy cleaning. Mattress covers removable via side zipper. Transfer bars connect all lower distal portions of the 4 supports, providing maximal structural strength.</p> <p><b>Body section:</b> Mounted on a sturdy support, all finished with height adjustable feet. Padded knee crutches are height and width adjustable, set with robust clamps with heavy knox. Flang of the crutch holders is solid steel and welded to the frame of the bed.</p> <p><b>Leg section:</b> This section can be lowered and repositioned entirely under the body section. When fully extended, both the body and leg sections align to perfectly flat surface.</p> <p><b>Materials:</b> High resistance to corrosion (optimal environment). <b>Frame:</b> epoxy coated tubular steel. <b>Adjustable feet:</b> rubber or nylon. <b>Slides/rollers for the knee crutches:</b> tubular steel, welded to the bed frame. <b>Recession track and guiding wheel for the leg section:</b> are smoothly finished for easy in/out sliding.</p> <p><b>Mattress:</b> high density polyurethane foam, density 27-33 kg/m3. <b>Cover:</b> plastic, flexible, highly tear resistant, anti-static, flame retardant, disinfectant- and liquid proof, washable.</p> <p><b>Dimensions: Mattress:</b> 91cm (H). <b>Carrying capacity:</b> 135-155kg</p> <p><b>Accessories:</b> 1 complete set of tools required for assembly, 2 x leg holders, adjustable height and width, 2 x knee crutches, adjustable height and width, 1 x set fitting removable mattress, body and leg section.</p> <p><b>List of accessories and parts:</b> Detailed step-by-step instructions for assembly and safe use, tool-free (patent based) (i.e. the drawings only)/packaging, labelling, instructions. One (1) unit per lot.</p> <p><b>Identify Packaging Standards and provide Packaging Test</b></p>		
2	Table, gynecology, delivery, w/a unit	<p><b>Product description:</b> Bed/labour delivery, with accessories</p> <p><b>Specifications:</b> Bed/labour and delivery, 2 or 3 sections. All sections fit with padded mattresses, entirely detachable from bed for easy cleaning. Mattress covers removable via side zipper. Transfer bars connect all lower distal portions of the 4 supports, providing maximal structural strength.</p> <p><b>Body section:</b> Mounted on a sturdy support, all finished with height adjustable feet. Padded knee crutches are height and width adjustable, set with robust clamps with heavy knox. Flang of the crutch holders is solid steel and welded to the frame of the bed.</p> <p><b>Leg section:</b> This section can be lowered and repositioned entirely under the body section. When fully extended, both the body and leg sections align to perfectly flat surface.</p> <p><b>Materials:</b> High resistance to corrosion (optimal environment). <b>Frame:</b> epoxy coated tubular steel. <b>Slides/rollers for the knee crutches:</b> tubular steel, welded to the bed frame. <b>Recession track and guiding wheel for the leg section:</b> are smoothly finished for easy in/out sliding.</p> <p><b>Mattress:</b> high density polyurethane foam, density 27-33 kg/m3. <b>Cover:</b> plastic, flexible, highly tear resistant, anti-static, flame retardant, disinfectant- and liquid proof, washable.</p> <p><b>Dimensions: Mattress:</b> 91cm (H). <b>Carrying capacity:</b> 135-155kg</p> <p><b>Accessories:</b> 1 complete set of tools required for assembly, 2 x leg holders, adjustable height and width, 2 x knee crutches, adjustable height and width, 1 x set fitting removable mattress, body and leg section.</p> <p><b>List of accessories and parts:</b> Detailed step-by-step instructions for assembly and safe use, tool-free (patent based) (i.e. the drawings only)/packaging, labelling, instructions. One (1) unit per lot.</p> <p><b>Identify Packaging Standards and provide Packaging Test</b></p>		
3	Light, examination, mobile unit	<p><b>Product description:</b> A light used during examinations or treatment of the patient. It is usually used during examination or treatment during minor events. Designed to be easily moved from one location to another.</p> <p><b>Area:</b> 100 x cm illuminated, spring loaded arm, set with reflector racks. Mobile stand with wheel casters.</p> <p><b>Light output natural white light:</b> colour temperature approx. 4000 K. Halogen bulb approx. 12V/20W. <b>Light intensity:</b> approx 20,000 lux at 40 cm. Reflector adjustable for positioning. Free stand height approx 9 m.</p> <p><b>Power supply:</b> 100 v, plug and socket type A (American NEMA 1-15) or type B (American NEMA 5-15 / NEMA 5-20).</p> <p><b>Supplied with:</b> 1 x spare bulb, 1 x spare feet (2) instructions for use. Manual with instructions for use, cleaning, diagrams for assembly/dismantling (if applicable) and maintenance, complete handling in English.</p> <p><b>Packaging &amp; Labelling:</b> Child resistant, light resistant plastic film, with manufacturer's instruction for use, spare parts and accessories. Symbols used according to ISO 15222 if the packaging. Information for particular storage conditions (temperature, pressure, light, humidity, etc.), as appropriate for equivalent harmonized symbols.</p> <p><b>Regulation &amp; conformity requirements:</b> CE mark conforming to Medical Device Directive 93/42/EEC / CE self-declaration (Class I) ISO 13485:2003 certified.</p> <p><b>Classification:</b> Class I (ISO 10418:2010)</p> <p><b>Safety &amp; standards:</b> Must comply with following standards: ISO 15496:2003 IEC 60601-1:2005 IEC 60601-1-1:2009 IEC 60601-1-2:2007 IEC 60601-2-41:2009</p> <p><b>Environmental requirements:</b> LED technology Low consumption Rack compliance</p>		
4	Clinical Mattresses with plastic overcover	<p><b>Specifications:</b> high density polyurethane foam, density 27-33 kg/m3.</p> <p><b>Cover:</b> plastic, flexible, highly tear resistant, anti-static, flame retardant, disinfectant- and liquid proof, washable.</p> <p><b>Over cover:</b> 100% mesh plastic with zipper for easy cleaning.</p> <p><b>Carrying capacity:</b> 135-155kg</p> <p><b>Dimensions:</b> 190 x 111 x 10 x 88 cm</p>		

Date	
<b>Bid reference number (RFQ, RFP, ITB)</b>	
<b>Name and address of Bidder company</b>	
<b>Name and title of person filling this form</b>	
Name of Authorised personnel	
Registration Number	
Quality management system (ISO 9001 / ISO 13485-2016 etc)	
<b>Documents to submit</b>	
Copy of Licence to distribute/stock/sell medical devices	Attach separately
Good Distribution Practices inspection report	Attach separately
Copy of Registration	Attach separately
Copy of quality management system certifications, if available	Attach separately
<b>Declaration by Bidder</b>	<p>I certify that the distribution/stocking/sale of medical devices is conducted according to National Laws in _____ (Country ), and the supply chain engaged by the company is secure to prevent proliferation of sub-standard and falsified products. I certify that the company always complies with the National Good Distribution Practices.</p> <p>Name</p> <p>Official title</p> <p>Signature</p> <p>Date</p>
<b>*documents shall be current and valid</b>	